

ARTICLE VIII: The Faculty Senate

Section 1: Functions

Among the functions to be exercised by the Faculty Senate are:

- a. To recommend curricula and degrees for approval. While matters pertaining to courses, major and minor requirements, the kinds of degrees and requirements for each will originate in the various colleges, the final formulation which is to be recommended to the Board of Regents shall be determined by the Faculty Senate.
- b. To formulate and/or recommend for approval policies governing official University catalogs.
- c. To establish committees to assist in carrying out functions assigned to the Faculty Senate by the "Constitution and Bylaws of the General Faculty."
- d. To maintain communication and liaison with the President of the University, administrators, faculty, staff, and students.
- e. To recommend policy concerning academic conduct of students.
- f. To recommend policies concerning promotion, tenure, continuing status, sabbatical leave, and other leaves of absence.
- g. To act upon nominations for recipients of honorary degrees, which may be proposed by one or more of the College Faculties.
- h. To make recommendations relative to the general University policies and procedures.
- i. To discharge responsibilities assigned by the "Constitution and Bylaws of the General Faculty."
- j. To act upon matters brought for consideration in accordance with the "Constitution and Bylaws of the General Faculty" and existing University policy.
- k. To execute such other functions as are consistent with the "Constitution and Bylaws of the General Faculty."

Section 2: Membership

The voting members of the Faculty Senate shall be comprised of the following:

- a. Ex officio voting members: The President of the University, the Provost, the Chair of

the Faculty, the Vice Chair of the Faculty, the Secretary of the Faculty, the chair of the Strategic Planning and Budget Advisory Committee, the chair of the Undergraduate Council, the chair of the Graduate Council, and the chair of the Committee of Eleven (when the chair is not an elected member of Faculty Senate) shall be voting members of the Faculty Senate. In addition, one member shall represent the Vice Presidents, and one member shall represent the Deans.

b. Elected members: Elected members of the Faculty Senate will hold office for two years, beginning on June 1 of the year in which they are elected, in accordance with the following:

i. Twenty members shall be elected, prior to June 1 of the odd-numbered years, by the General Faculty. These shall be designated Senators-at-Large.

ii. A minimum of one member shall be elected prior to June 1 of the even-numbered years by each College Faculty. The Colleges shall include each

academic college as well as any unit whose General Faculty membership exceeds the number of General Faculty in the smallest academic college. Those General Faculty members who are not part of any academic college and whose numbers in their individual units do not meet the above criteria shall conduct an election as if they constitute a common college. Elected members of the Faculty Senate in addition to the twenty elected by the General Faculty and the ones elected by each College Faculty, including the common college, shall be apportioned among the several colleges, essentially in proportion to the number in each College Faculty. Such apportionment is to be established in accord with the published census of the General Faculty by the Committee on Faculty Membership.

c. Seven students: four students selected annually by the Associated Students of the University of Arizona and three students, selected annually by the Graduate and Professional Student Council in whatever manner those bodies decide.

d. One Year-to-Year Appointed Professional: one member of the Appointed Professionals Advisory Council (APAC) of the University of Arizona shall be

appointed annually by the Chair of APAC. The member will hold voting membership and be afforded the full privileges thereof.

e. Representative of the Classified Staff: one member of the Classified Staff Council (CSC) of the University of Arizona shall be appointed annually by the Chair of CSC.

The member will hold voting membership and be afforded the full privileges thereof.

f. Faculty Senate shall fill a vacant Senate seat using the following procedure:

If a Senate seat is vacated due to a Senator's resignation or inability to serve, two circumstances apply: either (a) there were unelected candidates for the position in the election in which the unable-to-serve Senator was elected; or (b) there were no unelected candidates available in that Senator's constituency. For all vacancies occurring under situation (a), the Committee on Elections will ask the unelected candidate receiving the next highest number of votes to become the successor. If this individual is unavailable, then the next highest vote recipient will be asked to serve, repeating until no unelected candidates are available. All such successors will serve until the return of the regularly elected Senator or until the end of the vacated term, whichever occurs first, but no less than one full semester in any case.

For vacancies occurring under situation (b), two types occur as follows:

1. The vacated term to be filled is longer than one semester, in which case the Committee on Elections will be asked to conduct a special election in the constituency of the vacated seat. An individual elected in this way will serve to the end of the unexpired term of the vacated seat.
2. The vacated term is for one semester, in which case the Nominating Committee will be asked to provide the name of an individual from the vacated Senator's constituency who is willing to serve. An individual selected in this way will serve only until the end of the then current semester.

If vacancies occur because there were not enough candidates from a given constituency in an election, the Chair of the Faculty and the Vice Chair shall seek appropriate faculty members from that constituency who are willing to serve, and

present these candidates to the Senate Executive Committee for approval, to fill those vacancies.

Section 3: Method of Voting

At meetings of the Faculty Senate voting shall be by viva voce, by a show of hands, by a rising vote, or by ballot as decided by whoever is presiding over the meeting at the time of the vote. Upon request of seven or more members of the Faculty Senate, the vote shall be taken by roll call. Such recorded vote shall be included in the minutes of the Faculty Senate which are distributed to all members of the General Faculty. It shall, however, always be in order to move to vote by ballot. An absent member may send a substitute who shall not vote.

Section 4: Faculty Senate Standing Committees

Each Faculty Senate standing committee, except the Executive Committee, shall consist of seven General Faculty members, a majority of whom must be members of the Faculty Senate. The standing committee members shall be appointed by the Vice Chair of the Faculty, after consultation with the Faculty Senate Executive Committee, from names suggested by the Nominating Committee or other members of the General Faculty. Student members of standing committees shall be nominated by the Associated Students of the University of Arizona and by the Graduate and Professional Student Council. Members of standing committees shall serve one-year terms.

All action items that are forwarded by the Faculty Senate standing committees come to the Faculty Senate as a seconded motion.

a. Executive Committee. The committee membership shall consist of the Chair of the Faculty, the Vice Chair of the Faculty, the Secretary of the Faculty, chairs of the Faculty Senate standing committees, chair of the Committee of Eleven, chair of the Strategic Planning and Budget Advisory Committee (SPBAC), chair of the Undergraduate Council (UGC), chair of the Graduate Council (GC), one member of the Appointed Professionals Advisory Council (APAC) shall be appointed annually by the Chair of APAC, two members of the Senate elected at the regular May meeting of

the Faculty Senate in alternate years from nominees whose names were submitted to the Faculty Center in time for distribution with the agenda for that meeting, the President of the University or his/her designee (non-voting), the Provost or his/her designee, (non-voting), the President of ASUA or his/her designee, the President of GPSC or his/her designee, and the Parliamentarian who shall be non-voting. The committee shall establish the agenda for each meeting of the Faculty Senate and shall receive reports from the officers, the chairs of the Senate standing committees, UGC, GC and SPBAC. The Vice Chair of the Faculty shall serve as chair of the committee.

b. Academic Personnel Policy Committee. This committee receives reports and considers and forwards action items to the Faculty Senate relating to academic personnel policies (e.g., promotion and tenure/continuing status, policy and procedures, statistical report on decisions from the previous year, sabbatical and leave of absence policy, performance evaluation policy and procedures and their relationship to salaries, definition of faculty membership, and governance). The chair of APPC is appointed by the Chair of the Faculty.

c. Research Policy Committee. This committee considers matters and forwards action items to the Faculty Senate relating to secrecy, research, conflict of interest, data retention, intellectual property, research ethics, research parks, interaction with industry, patent policy, Arizona Research Laboratory, research institutes, human and animal research, and safety. One faculty member of the Research Policy Committee shall also sit on the Vice President for Research's Intellectual Property Committee. The chair of RPC is appointed by the Chair of the Faculty.

d. Student Affairs Policy Committee. This committee considers matters and forwards action items to the Faculty Senate relating to the health, safety, and welfare of the student body, including financial aid, the Student Code of Conduct, Code of Academic Integrity, admission, registration, residency classification, high school and community college relations, recruitment and retention policies, Commencement and matters brought forth from the Division of Student Affairs and Enrollment

Management. The chair of SAPC is appointed by the Chair of the Faculty.

e. Diversity, Equity and Inclusion Committee. This committee considers issues and forwards action items to Faculty Senate that relate to diversity, equity, or inclusion (e.g., policies that foster an environment of civility and mutual respect, issues affecting diversity from an overall university perspective, external requirements on the university affecting diversity, administration of university affirmative action grants and awards, etc.). The chair of DEI is appointed by the Chair of the Faculty.

Section 5: Ad hoc Committees

At times, ad hoc committees may be created to explore, define, and/or address issues of immediate concern to the faculty. If it is an ad hoc committee of the General Faculty, then the Chair of the Faculty shall appoint its members. If it is an ad hoc committee of the Faculty Senate, then the Vice Chair of the Faculty shall appoint its members. The appointment of ad hoc committee members shall be done by the Chair or Vice Chair only after consultation with the Faculty Senate Executive Committee, from names suggested by the Nominating Committee or by other members of the General Faculty. Ad hoc committee charges will contain a duration and reporting date, as specified in the Constitution, Article VII, Section 5.

Section 6: Declaration of Observance of Religious Holidays

Any Senator for whom observance of a religious holiday would prevent them from participating in a Senate Meeting on the first working Monday of the month during the Academic Year shall notify Faculty Leadership at the beginning of that Academic Year so that the relevant meeting can be rescheduled in accordance with the Constitution, Article VII Section 4.