

**MINUTES
FACULTY SENATE
December 2, 2019**

Once approved, these minutes may be accessed electronically at:

<http://arizona.openrepository.com/arizona/handle/10150/107812>

Visit the faculty governance webpage at:

<http://facultygovernance.arizona.edu/>

1. CALL TO ORDER

Presiding Officer of the Faculty Senate, Michael Brewer, called the Faculty Senate meeting to order at 3:05 p.m. in the Old Main Silver & Sage Room.

Present: Senators Adamson, Behrangi, Bourget, Brewer, Cooley, Cuillier, Duran, Durand, Fischer, Folks, Fountain, Gerald, Ghosh, Gordon, Hammer, Helm, Hess, Hildebrand, Hingle, Hudson, Hunt, Hurh, Hymel, Knox, Lawrence, Leafgren, Min Simpkins, Mulcahy, Provencher, Rosenstengel, Ruggill, Sanderford (for Johnson), Selznick, Simmons, Slepian, SM Smith, Story, Sulkowski, Summers, Teemant, Wilson, M. Witte and Wu.

Absent: Senators Acosta, Benson, Brown, Brummund, Castro, Colina, Dong, Fink, Frey, Gries, Hernandez, Hiller, Neumann, Ohala, Oxnam, Paiewonsky, Pau, Rafelski, Robbins, Roberts, Rodrigues, Russell, M Smith, Spece, Tran, and Vedantam.

2. APPROVAL OF THE MINUTES OF NOVEMBER 4, 2019

The minutes of November 4, 2019 were approved with one abstention.

3. OPEN SESSION: STATEMENTS AT THE PODIUM ON ANY TOPIC, LIMITED TO TWO MINUTES – MAXIMUM NUMBER OF SPEAKERS IS FOUR. NO DISCUSSION IS PERMITTED, AND NO VOTES WILL BE TAKEN.

Associate Professor Shelley Staples from the Department of English addressed the Senate about the Center for English as a Second Language (CESL) Proficiency Test. Staples said that she and her colleagues do not intend to block the most recent version and support the development of the instrument. She notes that she and her colleagues consider this a high-stakes test used for admissions. However, on September 23, 2019, Staples met with the test developer to voice concerns of the faculty concerning the test's validity and reliability. A check for gender and racial bias by language experts should be done before acceptance, and the instrument should be studied to ensure that it is valid and reliable.

4. QUESTION AND ANSWER FOR ASUA, GPSC, APAC, CSC, RPC, APPC, SAPC REPORTS

There were no questions.

5. REPORT FROM THE FACULTY OFFICERS WITH QUESTION AND ANSWER - CHAIR OF THE FACULTY, JESSICA SUMMERS

Summers reported that the Graduate Faculty Proposal will be discussed at the end of the meeting.

6. REPORT FROM THE PRESIDENT WITH QUESTION AND ANSWER - PRESIDENT OF THE UNIVERSITY, ROBERT ROBBINS

Secretary of the University, Jon Dudas reported in Robbins' absence, and thanked Chair of the Faculty Summers and the Senate leaders for hosting the Faculty Breakfast with the Regents held on November 22, 2019. The Operational and Financial Report (OFR) was presented at the ABOR meeting. UArizona's rankings place the institution nationally in the top 117/53 in U.S. publics according to U.S. News and Global Report, and a ranking of eighty-five in the world, 44 in U.S. and 21 in U.S. publics. Global rankings focus on research and faculty reputation, and UArizona is among one of the best in the world. Not all rankings include graduation or retention rates, but UArizona continues to strive to improve in these areas. UArizona recruited the highest-ranking freshman class ever, while maintaining high accessibility; 41.4% of the incoming students ranked in the top 10% of their respective high schools. Of the incoming class, 19.2% graduate as a top 10 student in their high school class, which is up 21.5% since 2018. The National Merit Scholars increased from forty in 2018 to 121, seeing an increase of 42.3%. Diversity among all students was 41%, but an increase to 45% among the incoming undergraduate students. Dudas encourages Senators to view the OFR to gain a better perspective of UArizona's impressive statistics and Strategic Plan implementation.

7. **REPORT FROM THE PROVOST WITH QUESTION AND ANSWER – PROVOST LIESL FOLKS**

Folks reported that a General Education Conceptual Model Task force has been launched and will be headed by Susan Miller-Cochran. Focus is on a model that is student-centric, incorporating best practices for assessment and pedagogy. Some flexibility in applying ABOR policy may be required to meet objectives, and Folks will work with ABOR to ensure this can be done in a way that's appropriate. Representatives from all academic colleges will be involved in the process. Results will be delivered by mid-March 2020. The inaugural Regents Cup event was held on campus on November 19, 2019 celebrating free speech, civil discourse and democratic engagement. The event will become a regular annual event. Vice President for Enrollment Management, Kasey Urquidez, has rolled out enrollment planning for 2020-2021 and shared plans with the college deans in order for reassessment of the required student numbers to fulfill enrollment objectives. Twelve Provost's Investment Fund proposals were funded across ten colleges for a total of \$1.6M. Dean of the Libraries, Shan Sutton, has requested a Task Force be implemented to develop a strategy on Open Access, including, but not limited to, timelines and incentives. One of the core themes will be Promotion and Tenure guidelines in association with Open Access. The process to streamline program approvals, ideally to a thirty-day period from approval within the college to readiness to send to ABOR, will require a team strategy and team members are being assigned. The Pay Equity Study is progressing toward the recommendation stage.

8. **INFORMATION ITEM: PRAXIS REPORT PRESENTATION – VICE PROVOST FOR FACULTY AFFAIRS, ANDREA ROMERO**

Romero informed Senate that UArizona has been globally recognized for its outstanding space research and recognized in the top twenty for research funding. Dr. Adam Henry of the College of Social and Behavioral Sciences, and Dr. Ming Li in the College of Engineering received The Pillars of Excellence Distinguished Scholars award. The Office of Strategic Plan Implementation Initiative sponsored Our Best Work Environment with 297 participants at thirteen locations and offered nineteen workshops in-person and through Zoom. Five action items were identified; 1) annual reviews for all faculty and staff, 2) update guidelines and processes within units more often, 3) create safe spaces for accountability conversations, 4) more frequent reviews of deans and administrators, and, 5) accountability messages from our leaders with more transparency. Task Forces will be implemented for 1) UArizona Best Work Environment Internal Assessment Task Force, 2) Annual Review/pay Equity Best Practices Task Force, 3) Career Conversation Task Force for Staff, 4) Motivation/Work Environment and Leadership Task Force, and, 5) Fostering a Respectful Workplace Task Force. Senators were encouraged to volunteer to serve on relevant task forces, and to invite colleagues to do so as well.

9. **ACTION ITEM: CONSENT AGENDA – PROPOSAL TO CREATE A NEW UNDERGRADUATE CERTIFICATE DEFINITION, PROCEDURES, AND POLICIES, PROPOSAL TO STANDARDIZE OFFERING UA UNIVERSITY CREDIT FOR UA STUDY ABROAD PROGRAMS, PROPOSAL TO CREATE POLICY ON INTERNATIONAL EXAMINATIONS TO REPLACE THE GERMAN ABITUR EXAM POLICY AND PROPOSAL TO ACCEPT CESL ENGLISH PROFICIENCY TEST (CEPT) FOR UNDERGRADUATE ADMISSION – CHAIR OF THE UNDERGRADUATE COUNCIL, NEEL GHOSH**

Presiding Officer of the Faculty Senate Brewer reminded Senators that the four items on the Consent Agenda come as a seconded motion from Undergraduate Council. If discussion on one or more item is requested, item(s) will be moved to the Non-consent Agenda. Senator Bourget requested that the Proposal to Standardize Offering UA University Credit for UA Study Abroad Programs be postponed to the next meeting due to missing appendices. Senator Hurh requested that the Proposal to Accept CESL English Proficiency Test (CEPT) for Undergraduate Admission be taken off Consent Agenda for discussion. Continuing with the two remaining items on Consent Agenda, **[Motion 2019/20-7]** and **[Motion 2019/20-8]** passed and are detailed at the end of these minutes. Senators expressed concerns on the Proposal to Accept CESL English Proficiency Test (CEPT) for Undergraduate Admission relating to validity and reliability and asked what the resources will be for the two-year alignment on fine-tuning the proficiency test. Associate Director for CESL, Sumayya Granger, replied that the test has been installed for graduate students since 2018, and the proficiency interview portion has been used for visiting scholars since 2015. **[Motion 2019/20-9]** passed and is detailed at the end of these minutes.

10. **INFORMATION ITEM: CAMPUS PANTRY UPDATE – DIRECTOR OF THE CAMPUS PANTRY, MICHAELA DAVENPORT**

Davenport said that since her last visit to Faculty Senate in November 2018, the Campus Pantry has been swiping Cat Cards to obtain demographic information on the student population it serves. The majority are undergraduate students and first time/full time students, as well as international and Hispanic students. The average number of students served per week has increased from 550 in the 2019 spring semester to over 950 in the 2019 fall semester. Funding sources are from the Student Services Fee (\$79,000), ASUA (\$2,000), and a generous donation from President Robbins to build the rooftop garden, with \$131,000 used to fund a graduate assistant (\$35,000) and remaining amounts used for

food to stock the pantry. The Campus Pantry's budget is approximately \$3,000 per week but is currently spending \$3,600 per week. The remainder of the funding is donated by the UA Foundation through the Campus Pantry's gift accounts. The UArizona Student Union is the largest partner of the Campus Pantry, and has donated the Campus Pantry's space, as well as the space for the rooftop garden. Boxing Up Hunger is a new program that flash freezes left-over catering event food and repackages it to distribute to students. Other major partners are the UA Foundation, Community Food Bank of Southern Arizona, Swire Coca-Cola, CALS, and Shamrock Farms. Needs for the Campus Pantry are continuous fundraising and drive efforts, the Basic Needs statement inserted into all syllabi, run a department-wide food drive, and have someone from the Campus Pantry speak at an upcoming department meeting. A truck is needed to pick up food at the El Con Walmart because the two vans currently used are not big enough to transport all of the donated food. A bigger space will be needed to anticipate growing needs. Health Department regulations require a loading dock, tile floors and refrigeration space to comply with health codes. The upcoming [Campus Pantry fundraising dinner](#) will be held in the South Ballroom on February 28, 2020 at 6:00 p.m. serving a maximum of 350 guests. Tables of ten are \$450. The Basic Needs statement states, "Any student who has difficulty affording groceries or accessing sufficient food to eat every day, or who lacks a safe and stable place to live and believes this may affect their performance in the course, is urged to contact the Dean of Students for support. In addition, the University of Arizona Campus Pantry is open for students to receive supplemental groceries at no cost." Please see the website at: campuspantry.arizona.edu for open times.

11. INFORMATION ITEM AND POSSIBLE ACTION ITEM: APPROVAL OF THE GUIDELINES FOR SHARED GOVERNANCE MEMORANDUM OF UNDERSTANDING (MOU) – VICE CHAIR OF THE FACULTY, MICHAEL BREWER

Brewer stated that the intent of the revision was to streamline and bring the document up to date. Brewer asked for questions. Hudson would like to postpone the approval of the document in order to have her colleagues in the College of Social and Behavioral Sciences review the MOU and provide input and made the suggestion to allow for the insertion of faculty oversight language. Brewer referred to state statute and ABOR policy. Witte suggested that the Shared Governance Review Committee should be convened semi-annually, since this charge would under its purview. Bourget affirmed her support for the Shared Governance Review Committee's involvement in the process of the revision of the MOU.

12. INFORMATION ITEM: CONFLICT OF INTEREST (COI) POLICY – VICE PRESIDENT FOR RESEARCH, INNOVATION AND IMPACT OPERATIONS, SANGITA PAWAR, AND CONFLICT OF INTEREST OFFICER, TAREN ELLIS LANGFORD

Langford explained that the Office of Research, Innovation & Impact is responsible for four policies; the Individual Conflict of Interest in Research, the Institutional Conflict of Interest, Conflict of Commitment, and the ABOR licensing Intellectual Property policies. The purpose of the Conflict of Interest Policy is to prevent unethical behavior and promote objectivity in research and ensure conflicts of interest and conflicts of commitment are appropriately eliminated or managed. Currently, the University has six different Conflict of Interest policies, and the goal is to create a single policy. One Conflict of Commitment policy will be applicable to all University employees. Substantial interests that are currently disclosed to Purchasing and Contracting Services will be disclosed to the COI Program.

13. DISCUSSION ITEM: GRADUATE FACULTY PROPOSAL – CHAIR OF THE FACULTY, JESSICA SUMMERS

Summers said that the decision-making process is being weighed to include verbiage in UHAP to match the statement for the Graduate College; 1) All tenure and tenure-track faculty are graduate faculty, 2) Career track faculty must complete one vetting process to become eligible to serve on a committee or chair a committee for graduate students, and 3) If any faculty behaves badly toward a student, the student has recourse to report that faculty member in order to sever their service on graduate student committees. Senator Hammer explained the membership of the Graduate Council.

14. OTHER BUSINESS

There was no other business.

15. ADJOURNMENT

There being no further business, the meeting adjourned at 4:40 p.m.

**Amy Fountain, Secretary of the Faculty
Jane Cherry, Recording Secretary**

Appendix*

*Copies of material listed in the Appendix are attached to the original minutes and are on file in the Faculty Center.

1. **Faculty Senate Minutes of November 4, 2019**
2. **Report from the GPSC**
3. **Report from APAC**
4. **Report from APPC**
5. **Report from the Faculty Officers**
6. **Report from the Provost**
7. **Report from the President**
8. **Praxis Report Presentation PowerPoint**
9. **Proposal to Create a New Undergraduate Certificate Definition, Procedures and Policies**
10. **Proposal to Standardize Offering UA University Credit for UA Study Abroad Programs**
11. **Proposal to Create Policy on International Examinations to replace the German Abitur Exam Policy**
12. **Policy to Accept CESL English Proficiency Test (CEPT) for Undergraduate Admission**
13. **Campus Pantry Update PowerPoint**
14. **Guidelines for Shared Governance Memorandum of Understanding revision**
15. **Conflict of Interest Policy and PowerPoint**

Motions of the December 2, 2019 Faculty Senate Meeting

[Motion 2019/20-7] Seconded motion from Undergraduate Council Proposal to create a new Undergraduate Certificate Definition, Procedures, and Policies. Motion carried.

[Motion 2019/20-8] Seconded motion from Undergraduate Council Proposal to create Policy on International Examinations to replace the German Abitur Exam Policy. Motion carried.

[Motion 2019/20-9] Seconded motion from Undergraduate Council Proposal to Accept CESL English Proficiency Test (CEPT) for Undergraduate Admission. Motion carried.

FACULTY CENTER
1216 E. Mabel
PO Box 210456