

Proposals for Bylaws Changes

Summary of Proposals:

1. Bylaws Proposal 1 – Ensure the functions of the Parliamentarian are covered, should one not be appointed by the Chair (Page 1)
2. Bylaws Proposal 2 – Update language about petitions for a meeting of the General Faculty (Page 1)
3. Bylaws Proposal 3 – Remove the President of the Arizona Alumni Association (no longer a position at UA) from the Naming Advisory Committee (Page 2)
4. Bylaws Proposal 4 – Make the selection of faculty for any shared governance representation follow uniform processes at all levels, as spelled out in the MOU on Shared Governance Understanding (Page 2)
5. Bylaws Proposal 5 - Remove the President of the Arizona Alumni Association (no longer a position at UA) from the SPBAC (Page 4)
6. Bylaws Proposal 6 – Change membership requirements on Senate Standing Committees to be in line with our practice (Page 5)

Bylaws Proposal 1 – Ensure the functions of the Parliamentarian are covered, should one not be appointed by the Chair

Article II, Section 2. Officers.

A Parliamentarian, who shall be appointed by and serve at the pleasure of the Chair of the Faculty, shall serve the needs of the General Faculty and the Faculty Senate. **In the absence of a parliamentarian (due to resignation, unfilled appointment, or any other reason), the Secretary of the Faculty shall fulfill this role.**

Rationale: The Chair of the Faculty has not appointed a parliamentarian for more than 6 years. While that is the prerogative of the Chair, not having this function covered by another individual has, at times, been an issue. Assigning this work to the Secretary of the Faculty (in the absence of a parliamentarian) would seem to make sense.

Bylaws Proposal 2 – Update language about petitions for a meeting of the General Faculty.

ARTICLE III: Meetings

Section 1.

Petitions in written or digital format of five percent (5%) ~~or one hundred (100) members~~ of the General Faculty, ~~whichever is smaller~~, shall be sufficient to call a Meeting of the General Faculty. Such petitions, presented to the Chair of the Faculty, shall state the purpose(s) of the intended meeting. **Petitions shall be collected through the Faculty Center and shall be validated by Faculty Center staff using the Census of the General Faculty.**

Rationale: The Membership in the General Faculty has increased in the last 5 years (from about 2000 to nearly 4000) and is expected to change over time. In order to ensure members understand how many members of the General Faculty represents, current information on the Census of the General Faculty will be added to the Faculty Governance website (i.e., General Faculty membership totals by college and overall).

Bylaws Proposal 3 – Remove the President of the Arizona Alumni Association (no longer a position at UA) from the Naming Advisory Committee

Article VI: University-wide Committees with Shared Governance Participation.

Section 3.

The Naming Advisory Committee consists of the Vice Chair of the Faculty (committee chair), President of the UA Foundation, ~~President of the Arizona Alumni Association~~, President of the Associated Students of the University of Arizona (ASUA), President of the Graduate and Professional Student Council (GPSC), Provost of the University, President of the Classified Staff Council (CSC), chair of the Appointed Professionals Advisory Council (APAC), a representative of the Dean’s Council (elected by the Deans), and a representative from the Faculty Senate (appointed by the Chair of the Faculty). Members serve annual terms.

Rationale: This position no longer exists at the University.

Question: Is this a housekeeping change?

Bylaws Proposal 4 – Make the selection of faculty for any shared governance representation follow uniform processes at all levels, as spelled out in the MOU on Shared Governance Understanding

Article VI: University-wide Committees with Shared Governance Participation.

Section 4.

Article VI: University-wide Committees with Shared Governance Participation.

The Undergraduate Council shall be composed as follows:

- a. The Undergraduate Council (UGC) voting membership shall consist of: the UGC chair; one member of the General Faculty from each college that offers undergraduate degrees; one member from the Library; and one member from the Honors College. ~~Faculty representatives shall be chosen by the faculty in each academic college in accordance with the processes outlined in the Shared Governance Memorandum of Understanding. each chosen by election in the college OR the appointment by the Dean, after consultation with that college's version of an advisory council in accordance with the shared governance guidelines and agreements.~~ College representatives serve for three-year terms. In addition, the chair of the University-wide General Education Committee or a designated alternate currently serving on the committee; the chair of the University General Petitions Committee or a designated alternative currently serving on the committee; and one to two student representatives from the Associated Students of the University of Arizona (ASUA) appointed to Undergraduate Council by the president of ASUA, shall serve as voting members of the UGC. ASUA members serve

one-year terms that may be renewed. The chair shall be appointed by the Chair of the Faculty, on advice of the Nominating Committee and in consultation with the Senior Vice Provost for Academic Affairs, in accordance with the principles detailed in the shared governance guidelines and agreements. The chair shall serve for a term of one year, renewable for up to three years.

- b. Non-voting members may include others as needed, by invitation of the chair.
- c. The Senior Vice Provost for Academic Affairs, the Executive Director of Academic/Curricular Affairs, the Registrar, the Director of Advising Resource Center, the Vice Provost of Digital Learning & Student Engagement for the Office of Academic Initiatives and Student Success, the Assistant Director of Academic Policies & Organizations are *ex officio* non-voting members.

Section 5.

The University-wide General Education Committee shall be composed as follows:

- a. The University-wide General Education Committee (UWGEC) voting membership shall consist of the UWGEC Chair and faculty representatives from the Colleges and programs that offer General Education courses, as follows: The College of Agriculture and Life Sciences (two voting members); the Colleges of Architecture, Planning and Landscape Architecture, Education, Nursing and Pharmacy (one shared voting member); Eller College of Management (two voting members); the College of Engineering (one voting member); the College of Fine Arts (two voting members); Honors College (one voting member); the College of Humanities (two voting members); the College of Science (two voting members); the College of Social and Behavioral Sciences (two voting members); and University of Arizona South (one voting member). A faculty representative for each of the three Foundations programs--English, Mathematics, and Second Language--and the Library shall serve as voting members. Two student representatives, one undergraduate junior or senior, and one will each serve as voting members (two voting members in total). Non-voting *ex officio* members include a representative of the Senior Vice Provost for Academic Affairs. Each faculty member serves a three-year term; each student serves a one-year term. **Faculty representatives shall be chosen by the faculty in each academic college, in accordance with the processes outlined in the Shared Governance Memorandum of Understanding. ~~Colleges are advised that at least part of the membership should be elected by their faculty, but in order to ensure that certain minority interests are heard, it is reasonable that part of the membership be appointed.~~** In the event that an academic unit not represented in this list begins offering courses in the General Education program, the UWGEC voting members may adopt a means for ensuring appropriate representation for that academic unit, through the sharing of an existing voting member.
- b. In addition, there is invited, non-voting representation from areas directly involved in general education.
- c. Support for the committee is provided by the Office of the Senior Vice Provost for Academic Affairs.
- d. The chair is chosen in consultation between the Chair of the Faculty and Senior Vice Provost for Academic Affairs, and serves a three-year, renewable term. The chair of

UWGEC is a voting member of the Undergraduate Council, and reports to the Senate through or in concert with the UGC chair.

Section 6.

The Graduate Council and its officers shall be composed as follows:

- a. Faculty. Faculty members of the Graduate Council shall be chosen by the faculty in each academic college, **in accordance with the processes outlined in the Shared Governance Memorandum of Understanding.** ~~according to a process approved by the faculty in each college.~~ Faculty representation on the Graduate Council is based on the number of students enrolled in graduate programs within each academic college and the Graduate Interdisciplinary Programs. The number of representatives per college is determined by rank ordering colleges by graduate enrollment. Those colleges whose graduate enrollment is in the upper half will have two members; those in the lower half will have one representative. The term is four years.
- b. Graduate Coordinators. Graduate Coordinators shall elect two members of the Graduate Council. Terms are two years, renewable; and the terms are staggered.
- c. Graduate students. The Graduate and Professional Student Council shall select, according to its own procedures, three members for the Graduate Council. Terms are one year, renewable.
- d. The Dean and the Associate Deans of the Graduate College are *ex officio* voting members of the Graduate Council.
- e. The chair shall be appointed by the Chair of the Faculty, on advice of the Nominating Committee and in consultation with the Dean of the Graduate College, in accordance with the principles detailed in the shared governance guidelines and agreements.

Rationale: **In line with recommendations from the Senate Ad Hoc Committee on the MOU on Shared Governance, we are suggesting that we make the mechanism used for determining shared governance representation uniform across campus.**

Bylaws Proposal 5 - Remove the President of the Arizona Alumni Association (no longer a position at UA) from the SPBAC

Article VI: University-wide Committees with Shared Governance Participation.

Section 7.

The Strategic Planning and Budget Advisory Committee's (SPBAC) membership is comprised of twenty-one voting members and thirteen (13) *ex officio* non-voting members.

- a. Eleven of the voting members are faculty: the Chair of the Faculty; six faculty elected by the general faculty for staggered, three-year terms; three faculty selected by the Chair of the Faculty in consultation with the President for three-year rotating terms; and a SPBAC chair. The SPBAC chair is appointed by the President in consultation with the Chair of the Faculty for a two-year term. The President and Chair of the Faculty may also select a SPBAC co-chair from the existing SPBAC membership; under such circumstances, the co-chairs have one shared vote. SPBAC chairs must have served at least one year on the committee prior to appointment as chair. SPBAC chairs may be re-

appointed for one additional term, with the consent of a majority of SPBAC voting members.

- b. If an elected faculty representative to SPBAC resigns or becomes ineligible to serve, the candidate who received the next highest number of votes in the same election will be offered the vacancy, with ties broken by the Chair of the Faculty. If there is no eligible candidate, the Chair of the Faculty will fill the vacancy by appointing a member of the General Faculty to serve for the remainder of the term.
- c. The remaining ten voting members are appointed: two deans, two representatives from the President's cabinet, and two non-faculty staff are appointed by the President for three-year rotating terms. Representatives of the Classified Staff Council, Appointed Professionals Advisory Council, Graduate and Professional Student Council and the President of the Associated Students of the University of Arizona (who automatically sits on SPBAC) serve at the will of their governing organizations.
- d. The thirteen (13) ex officio (non-voting) members are comprised of individuals with expertise in strategic planning/budgeting by title and by responsibility as follows. Those designated by title are: Senior Vice President and Provost; Senior Vice President Business Affairs and CFO; President, University of Arizona Foundation; ~~and President, Alumni Relations.~~ The University of Arizona President, in consultation with the Chair of the Faculty, will appoint 9 individuals with senior leadership responsibilities drawn from areas that include institutional analysis and budget; student affairs and success; diversity and inclusion; research and health sciences; international and global affairs; communications, marketing, and public relations; and human resources.

Rationale: This position no longer exists at the University

Question: Is this a housekeeping change?

Bylaws Proposal 6 – Change membership requirements on Senate Standing Committees to be in line with our practice

Article VIII. Senate

Section 4: Faculty Senate Standing Committees

Each Faculty Senate standing committee, except the Executive Committee, shall consist of seven General Faculty members, a majority of whom must be **elected Faculty Senators**. The standing committee members shall be appointed by the Vice Chair of the Faculty, after consultation with the Faculty Senate Executive Committee, from names suggested by the Nominating Committee or other members of the General Faculty. Student members of standing committees shall be nominated by the Associated Students of the University of Arizona and by the Graduate and Professional Student Council. Members of standing committees shall serve one-year terms.

Rationale: This used to say Members of the Faculty Senate, which could include the President, Provost, etc. We don't think that was ever the intent and we have always only included elected faculty Senators in this count. This change is to ensure it is limited to elected faculty senators.

Question: is this a housekeeping change?